

Accounting Career Awareness Program

Summer Residency Program

A Career Development Program for Ethnic Minority High School Students



Presented by the
National Association of Black Accountants, Inc.
Houston Metropolitan Chapter

Hosted at the
University of Houston
C.T. Bauer College of Business

July 8 - 14, 2012

2012 APPLICATION PACKAGE*

Application Deadline: Saturday, February 25, 2012

This application is also available on our website at www.nabahoustonacap.com or
www.nabahouston.org.

*Version 1

HOUSTON PROGRAM DETAILS

ACAP is a free one-week summer residency program held on a college campus. The program introduces students to accounting, finance, economics and management through a tailored curriculum involving university faculty and guest lecturers from business and government. Prior year student participants have interacted with professionals and executives from companies such as Chase Bank; Chevron; Comerica Bank; the C. T. Bauer College of Business of the University of Houston; Ernst & Young; ExxonMobil; Gainer, Donnelly & Desroches; Grant Thornton; the Internal Revenue Service; the Jesse H. Jones School of Business of Texas Southern University; KPMG; PricewaterhouseCoopers; Shell; Spectra Energy; Statoil and Williams.

ACAP's goals are:

- To increase the number of ethnic minority high school students that attend college and major in accounting or business related fields,
- To provide educational enrichment experiences for high school students, and
- To provide a pipeline program for directing these students to the accounting profession.

Participant Criteria

The student selection process is competitive. Students must complete the application, obtain two letters of recommendation, obtain a transcript, submit a photograph, write an essay, and attend an interview. A maximum of 24 students will be accepted into the 2012 ACAP. Students selected to participate will have an opportunity to compete for scholarships. The ACAP application also serves as a scholarship application. The participant criteria for the ACAP summer residency program are as follows:

- Minimum grade point average of 2.7
- Be an ethnic minority
- Be a current high school student

Student participants had the following comments after completion of the program:

- *ACAP taught me some things I didn't know and broke some stereotypes I had about accounting.*
- *I learned a lot about myself and how to work on the spot.*
- *I would recommend ACAP to others because here you have a great opportunity to network and learn accounting.*
- *I would recommend ACAP to others because it provided great information and quality contacts.*
- *I would return as an alumnus to meet, greet and speak to others because I would like share my experience with others and encourage them to make the most of the program.*
- *I would return as an alumnus to meet, greet and speak to others because I feel as though it's my part to give back to this beneficial program.*

Please note ACAP is offered to student participants at no charge. If you are selected and your circumstances change, please notify the ACAP staff immediately. Withdrawal from the program after Friday, June 15, 2012 may result in financial penalties to cover prepaid living expenses and supplies. We appreciate your cooperation.

HOUSTON ACAP PROCESS

ACAP Application Submission

Applications will be accepted until Saturday, February 25, 2012.

Mail To:

Accounting Career Awareness Program

Attn: Dimitri Pierce

3262 Westheimer #420

Houston, Texas 77098

or

Scan and Email to: acap@nabahouston.org

- Include "ACAP Application" in the subject line of the email.

Application Review Period

Monday, December 5, 2011 – Saturday, March 10, 2012

Mandatory Student Interviews

Saturday, March 24, 2012

Location TBD

Decision Notification Period

Monday, April 16, 2012 – Saturday, April 28, 2012

Mandatory Student/Parent Meeting

Saturday, May 12, 2012

Location TBD

ACAP Residency Week

Sunday, July 8 to Saturday, July 14, 2012

University of Houston C.T. Bauer College of Business

Corporate Tour visits are scheduled for Wednesday, July 11, 2012

APPLICATION

Accounting Career Awareness Program A Summer Residency Program July 8 - 14, 2012

Students must submit this application along with two letters of recommendation, a copy of your current academic transcript, a photograph and an essay postmarked by Saturday, February 25, 2012. Any application postmarked after that date will be considered ineligible. Eligible applicants will be required to participate in an interview.

PLEASE COMPLETE THIS APPLICATION BY TYPING OR PRINTING IN BLACK OR BLUE INK.

Name: _____

First

Middle initial

Last

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Cell Number: _____

Email Address: _____

HS Graduation Year: _____ Gender: () M () F Grade Point Average (GPA): _____

School Name: _____

College you plan to attend: _____

Ethnic Background (you must check one only):

() African American () Hispanic () Native American () Asian () Other (Specify): _____

Shirt Size: _____

(Polo shirts will be provided for the Corporate Tours and t-shirts will be provided for the community service project).

How did you hear about ACAP? _____

MAIL APPLICATIONS TO THE FOLLOWING ADDRESS:

**Accounting Career Awareness Program
Attn: Dimitri Pierce
3262 Westheimer #420
Houston, Texas 77098**

AWARDS AND ACTIVITIES

Please list scholastic awards and honors you have received and organizations or extracurricular activities of which you are a member in your school community, and/or church. Indicate leadership positions held.

SCHOLASTIC AWARDS AND OTHER HONORS:

YEAR RECEIVED

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

EXTRACURRICULAR ACTIVITIES:

#OF YRS INVOLVED

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TWO LETTERS OF RECOMMENDATION

Please submit two letters of recommendation; one from a teacher and one from a guidance counselor, coach, or club/group advisor. Letters cannot be written by relatives.

HIGH SCHOOL TRANSCRIPT

Please submit or request a school official to send a copy of your high school transcript to the mailing address noted above.

Name and Title of school official sending transcript:

Contact Number: _____ Email Address: _____

PHOTOGRAPH

Please provide a photograph of yourself. This photograph will be used for the ACAP banquet booklet. Digital photographs are recommended.

STUDENT STATEMENT OF INTEREST

Please write and attach an essay (at least 100 words) as to why you should be considered for the Accounting Career Awareness Program (ACAP).

ACKNOWLEDGMENT

In submitting this application, I hereby certify that:

- 1 I am an ethnic minority student;
- 2 The information submitted in this application is complete and correct and if any changes occur, I will provide them promptly;
- 3 I understand that submission of this application constitutes permission to use my name and/or photograph for promotional purposes and my address and/or email for recruitment purposes;
- 4 I understand that if I am selected for ACAP and I do not participate, financial penalties may be assessed.

Student's Signature

Date

Parent's/Guardian's Signature

Date

Parent's/Guardian's Email Address

Parent's/Guardian's Telephone